

**Canon for Wellness & Care/Safe Church Minister**

*Episcopal Diocese of Texas, Austin Office*

*FLSA Status: Exempt*

The Canon for Wellness and Care facilitates a culture of health, safety, ministry integrity, and mutual care within EDOT. Leads the Wellness and Care Team and supervises two direct reports and a team of five. Reports to the Canon to the Ordinary/Chief Operating Officer. Works closely with the Bishop Diocesan and the Suffragan Bishop for the Western Region and the Suffragan Bishop assigned as Executive for Pastoral Care.

Wellness and Care Team Leadership:

* Work with Canon to the Ordinary to articulate and implement the diocesan vision of healthy communities.
* Supervise and lead the staff serving on the Wellness and Care team.
* Collaborate with other Ministry Directors to coordinate and advance work in the Ministry Department.
* Collaborate with Executive Team and all Directors on setting and implementing annual goals for diocesan staff.
* Oversee the budget for the Wellness and Care work.

Wellness and Care Ministries

* Oversee development and implementation of antiracism training specific to EDOT and required of clergy new to the diocese
* Oversee Clericus groups and facilitated clergy groups
* Assess and occasionally mediate conflicts within congregations
* Oversee web page development, drafts blog posts and other communications
* Oversee Recovery Commission and Clergy Wellness Cabinet
* Develop resources for clergy wellness
* Engage in pastoral care for clergy with phone calls, notes, visits

Safeguarding Oversight

* Interpret policies for unique circumstances in various environments
* Revise policies as needed
* Respond to clergy policy violations and support clergy in responding to policy violations by laity
* Train all clergy in Safeguarding Live Engagement Training
* Develop new curriculum and record as needed

Title IV Intake Officer and Training

* Receive reports of misconduct or concerns about behaviors of clergy and/or church leaders
* Investigate complaints about clergy misconduct and initiate the Title IV disciplinary process, if applicable.
* Work with diocesan bishop, the canon to the ordinary, the Disciplinary Board Chair, and the Church Attorney
* Teach Title IV to SSW students, Iona students, and clergy new the Episcopal Church
* Assist Chancellor in teaching Title IV to Disciplinary Board

Other Duties

* Present at Curate Cohort as requested
* Build relationships with congregations, communities and schools
* Preach, teach, and celebrate in congregations as invited or assigned to represent the Diocese
* Nurture relationship with the Seminary of the Southwest

***Qualifications***:

* Commitment to Jesus Christ as Lord, love of Scripture and vision of his or her work as the service of building the Kingdom of God and helping the Church indwell the Biblical story of salvation
* Embodiment of the EDOT Staff Core Values: Creativity, Humility, Resilience, Compassion, Holy Ambition
* Emotional intelligence, willingness to fail and live within the ambiguity often experienced in ministry settings
* Ordination in the Episcopal Church and significant parish ministry experience
* Commitment to continued learning
* Master of Divinity or masters level equivalent preferred
* Familiarity with legal process and/or mediation an asset

Qualified candidates should submit a cover letter and resumes to: Director of Human Resources, Zee Turnbull zturnbull@epicenter.org